

*A Tradition of Excellence*

Name \_\_\_\_\_ Room \_\_\_\_\_



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<http://pringle.ddsbschools.ca/>

Principal.....M. Johnston

Vice Principal.....L. St. John

Office Administrator.....I. Somerville

Chief Custodian.....B. Bedard

Welcome to Pringle Creek P.S. and the 2018-2019 academic year. We look forward to working with each member of our Pringle family to make this year outstanding. It is our sincere hope and, indeed our expectation that all of our students strive to do their very best in all that they do. We are a strong learning community that values our mission statement:

***The Tradition of Excellence at Pringle Creek Public School inspires students to become self-motivated, lifelong learners and to achieve their maximum potential by providing a safe, stimulating and positive environment.***

Welcome back to an exciting and rewarding year. Pringle Creek P.S. will continue to be a very busy place providing a multitude of opportunities in a variety of capacities. Based upon our experience, we have found that students who excel at school put the most into it. Please, take our advice and become actively involved in your school life. Whether it is reviewing work on a regular basis, joining clubs and teams, participating in a new activity, reaching out to make new friends, or representing our school in a competition or presentation, you will be the beneficiary when you're actively involved at school. We would also like to take this opportunity to welcome new families to our Pringle Creek community. Please feel free to drop in and meet us in the office as we would like to make your transition to our school a smooth one. It is our hope that this year will be a memorable one as we encourage you to set high standards for yourself, dare to dream then enjoy the pursuit of your dreams. -*The Pringle Creek Staff*

### **HOW TO USE THIS AGENDA**

Communication between the home and school is important for student success. We trust that this agenda will provide a better understanding of the school and its expectations of the students. More detailed information about school programs is available through contacting your child's teacher and by reading the Durham District School Board calendar. The most direct line of communication continues to be by phone.

When work is assigned, the students are asked to write it down in their agendas. At the end of each school day agendas will be checked by teachers and in some cases initialled. When a child has completed his/ her work the parent is asked to check and see if it is finished and then, by initialling the assignment area, the teacher is made aware that the parent has seen the completed work. Assignments such as projects that will take considerable time to complete should be done a little each night and not be left until the last evening before they are due.

### **THE SCHOOL DAY**

9:10 a.m.	Entry
12:00-1:00 p.m.	Lunch
3:45 p.m.	Dismissal

### **ATTENDANCE and the SAFE ARRIVAL PROGRAM**

It is the parent(s)/guardian(s)' responsibility to ensure that children are regular and punctual in their attendance. Please encourage good habits early by ensuring that children are absent only when it is absolutely necessary. Chronic absenteeism will be referred to our Board's attendance Counsellor. Attendance checks are made each morning and afternoon to ensure that absent students are safe.

Parents may choose to report their child's absence in advance, or before bell time for the current day in one of two ways:

- 1. Toll Free Number: 1-844-350-2646**
- 2. Website: [attendance.ddsb.ca](http://attendance.ddsb.ca)**



## **BICYCLES, SCOOTERS, SKATEBOARDS, ROLLERBLADES, WHEELIE SHOES**

Students who live within the walking area of school are encouraged to walk to school. Bicycle racks are provided to those who wish to ride their bikes. Bringing a bike to school is a privilege. All students who bring a bike to school must use a bike lock, wear a helmet (as directed by law) and refrain from riding it on school property. Tampering with or damaging others' bikes is forbidden. The school cannot accept responsibility for lost, stolen or damaged bikes. The use of scooters, skateboards, wheelie shoes and rollerblades are not permitted on school property.

## **STUDENT DROP OFF and PARKING**

Pringle Creek has many busses that drop off and pick up students. The school parking as a result is extremely busy from about 8:50 a.m. until bell time and from 3:15 p.m. until 4:15 pm. It is highly recommended that students walk to school whenever possible. For families that choose to drop off or pick up students by car access to and exit from the parking lot will not be possible during these times. If you need to park, the church across the street has permitted the school to use its lot during these times or you may find a spot on Ribblesdale Drive marked by the designated signs. Please ensure that there is no stopping or blocking of the entry and exit and if your child is dropped off across the street that you ensure that he or she crosses with the crossing guard as this is the safest option. Parents are reminded to drive slowly through the drop off zone. Students should only exit the car on the passenger side and never walk through the bus drop off or parking lot area. Students and parents need to ensure that they follow the sidewalk and cross only at the designated crosswalks that are supervised by staff.

All inquiries about eligibility, routes, and schedules should be directed to Durham Student Transportation Services (DSTS). You can direct your inquiries to the DSTS by contacting them at 905-666-6979 or 1-866-908-6578 or by visiting their website at [www.dsts.on.ca](http://www.dsts.on.ca).

## **SCHOOL CLOSING AND BUS CANCELLATIONS**

Infrequently, schools may need to be closed due to severe weather or other emergencies. More frequently, but still rarely, bus transportation may need to be cancelled. This information is announced early in the morning prior to the beginning of the school day via both social media and traditional media outlets. The main sources of communication for the Durham District School Board will be:

- |                         |                         |
|-------------------------|-------------------------|
| □ CKDO-AM 1350 Oshawa   | □ CHUM-FM 104.5 Toronto |
| □ CKGE-FM 94.9 Oshawa   | □ MI X 99.9 Toronto     |
| □ CJKX-FM 95.9 Ajax     | □ CFTR 680 Toronto      |
| □ CFRB-AM 1010 Toronto  | □ CI TY TV              |
| □ CBL 740 Toronto       | □ Global TV             |
| □ CHF1 -FM 98.1 Toronto |                         |

School closing and bus cancellation information will also be posted on the websites and Twitter feeds of both the DDSB our school as early as possible in the morning. Parents are asked to check these sources before sending students to school on mornings of severe weather.

Very rarely, school may be open in the morning but it may become necessary to close the school early. Students will be dismissed according to your wishes as indicated on the Student Registration Form. Students will be dismissed only when it is established that a parent or a designated

emergency contact is at home to receive the student. If no contact can be made, the student will be kept at school under supervision by staff until picked up by a parent or guardian.

### **VISITORS AND VOLUNTEERS**

Pringle values all volunteers and welcomes visitors. In order to maintain clear hallways, honour the learning environment and keep all of our students safe, please note the following school policy:

- All visitors must make their first stop at the office to sign in and wear an identification tag
- All volunteers must submit a current criminal reference check to the office

### **DOGS ON SCHOOL PROPERTY**

Even a friendly puppy can have a bad day. With student safety in mind, dogs are not permitted on school property. We have many students who are fearful of dogs and others who are allergic to dogs and could suffer a health risk if exposed to your pet. Thank you for your help in keeping our students safe.

### **ALLERGY AWARENESS & ADMINISTRATION OF MEDICINE**

At the school we have an increasing number of students and staff with life-threatening food allergies, many to nuts, but some also to eggs, citrus and dairy. While we cannot guarantee an allergen-free environment: with your help, much can be done to create an allergen-aware learning community. We ask that you refrain from sending in products that contain nuts or have the statement that they are processed in a facility that also processes nuts. Snacks purchased at Bulk Food stores also pose a risk as they have often come into contact with nut items, and we therefore recommend that families avoid sending items purchased there to school as well.

Furthermore, WOW Butter, and other peanut butter replacement products, are not permitted within our school. While not posing an allergy threat, these products look and smell like peanut butter and make it very difficult to monitor the presence of real peanut butter in the school. Please ensure that your child doesn't bring these products in his/her lunches.

If your child experiences severe anaphylactic reactions to any products, it is essential that you contact the school to provide precautionary details.

From time to time a parent's request is made for staff to administer medication to students. Board policy states that office or teaching staff cannot administer medication unless a "Request for Administration of Medication" form is completed and signed by the parent/guardian and the family physician. These forms are available in the office. All medicine must be stored in a locked cabinet in the office area. It is the responsibility of the parent to inform the school about the need for emergency administration of medication by injection during school hours. This may be because of a medical condition or a severe allergic reaction. Parents are responsible for providing the following:

- The physician's instructions for administering the medication by injection
- An injection kit properly maintained and up-to-date to be kept in the office
- Appropriate training for staff
- The filled out Request for *Administration of Medication by Injection in Emergency Situations* form

It is suggested that in cases where children have severe anaphylactic allergies that the EpiPen is also worn on the child to ensure the most immediate response in case of emergency.

## **PUBLIC HEALTH DEPARTMENT**

Although schools do not have regular visits by a Public Health Nurse, the Public Health office does support school health programs (e.g. dental screening, HPV, Hepatitis B inoculations). If you have any questions, you may call the Health Department at (905) 668-7711.

## **EMERGENCY PROCEDURES**

The safety of students, visitors, and staff is of paramount importance. Following Durham District School Board policy, we conduct various emergency drills on a regular basis.

Lockdown – This annual drill allows us to be fully prepared and practice procedures should an emergency arise within the school building making safe exit impossible or impractical. Classroom doors are locked, lights are turned off, and teachers have students gather in a protected area of the classroom.

Hold and Secure/Shelter in Place – This annual drill allows us to practice procedures should an emergency arise outside the school building within the community that makes it potentially unsafe for students to be outside. All exterior doors are locked, students return to classrooms, and regular lessons continue.

Fire Drills - All schools are required by law to have 6 fire drills throughout the school year. The drills are for the protection of the students and staff; therefore, every drill must be seen as a real emergency situation.

Should events require the immediate evacuation of the school before regular dismissal time, our most likely evacuation centre is the Church across the street.

## **RELIGIOUS ACCOMODATIONS**

The Durham District School Board and Pringle Creek Public School follow the *Guidelines and Procedures for the Accommodation of Religious Requirements Practices and Observances*. This document has been produced in compliance with requirements of Ontario's Equity and Inclusive Education Strategy within the contexts of the *Canadian Charter of Rights and Freedoms* and the *Ontario Human Rights Code*. This document assists us in creating and maintaining equitable and inclusive environments within our schools and facilities, and guides the process of providing religious accommodations as the need arises. The document is available for viewing at <http://ddsb.durham.edu.on.ca/DDSBmain.htm> (highlight programs on the left panel, then Equity and Inclusive Education, then Guidelines) or you may ask to review a copy at your child's school.

If you anticipate that you or your family might require religious accommodation at any point during the school year we ask that you inform the administration at your child's school as early as possible, preferably at the start of the school year. Areas that you might consider include, but are not limited to, the following:

- Observation of major religious holy days and celebrations
- Accommodation in, or exemption from, specific areas of the curriculum or other school activities
- Religious attire
- Modesty requirements in physical education
- School opening and closing exercises
- Prayer
- Dietary requirements

You are also welcome to speak to your school administration about unanticipated religious accommodation needs as they arise.

## **HOMEWORK**

School success is directly related to a reasonable amount of regular, systematic and effective home study. A good student can never truthfully say, "I have no homework tonight."

### **Homework could include:**

- completion of daily class work
- review of work previously taught
- visiting the library
- reading for pleasure
- practising an instrument
- special projects

### **How Parents Can Help**

- celebrate and acknowledge your child's strengths and achievements
- communicate regularly with your child's teacher(s)
- provide a quiet place for homework, encouraging regular study habits
- spend each day discussing your child's interests and accomplishments
- attend school activities, whenever possible
- be a positive role model
- insist on punctuality and regular attendance

## **LUNCH AT PRINGLE**

Students are strongly encouraged to eat at home whenever possible. For those students remaining with us, lunch hour supervisors are hired to supervise.

### **Lunch Expectations:**

- Students remain on the school property for the entire lunch hour
- Students stay inside only if supervised by a teacher
- Students respond to supervisors in a respectful, courteous manner
- Students respect the property of others
- Students refrain from contact sports, physical aggression or "play fighting"
- Students are strongly recommended to bring a 'Litter less Lunch'

## **LEAVING SCHOOL PROPERTY AT LUNCH**

In the interest of safety, Intermediate students who usually eat lunch at school, require a dated note signed by a parent/guardian EVERY time the student leaves school for lunch. Intermediate students are permitted to leave school property for lunch only if the note has been shown to the classroom teacher and shown to the office before leaving the school for office signature and kept on their person. Students are required to sign out and sign in upon their return. Students are expected to follow the school's behaviour code while off property. Parents/guardians are always welcome to pick their Primary or Junior

children up for special lunches. We request that you come to the office to sign your child out.

### **YARD SUPERVISION**

Yard supervision for students begins at 8:55 a.m. Students should not be dropped off, or be arriving on school property, prior to 8:55 a.m. Yard supervision is also provided for students at all recesses and during the lunch break.

At the end of the day, there is supervision until 3:50 p.m. as students are picked up or leave school by walking or by bus. Parents must make arrangements for their child to be picked up immediately after school, or to walk directly home or to an alternate care-provider. Parents will be contacted if their child is not safely picked up by 3:50 p.m.

When outside, students must play in their designated area and remain visible to the supervisor in the schoolyard. Students must gain permission from a supervisor before entering the school for any reason during recess. Students must not leave school grounds without the written permission of a parent/guardian. Students whose parents have indicated on the Student Registration Form that their child stays at school for lunch, must remain on school property during the lunch hour unless a parent note has been received in writing with a parent/guardian signature as outlined in the Lunch Expectations section of this Handbook.

On the schoolyard, students are expected to be respectful to themselves and those around them. We follow a "We Keep Our Hands and Feet to Ourselves" rule, where no negative or harmful body contact is allowed. The throwing of objects (such as sticks, stones, sand, snowballs etc.) on school property is strictly forbidden as it represents a significant danger to our students.

### **TECHNOLOGY - SAFE AND ACCEPTABLE USE**

We are pleased to provide students with access to a variety of computing and information technology facilities and resources. These resources include school-owned hardware, and school provided wireless access for personal devices. All resources provided are to be used for educational purposes, in support of student learning. **The use of recording devices (audio/video) is not permitted unless approved by the school.**

Computer, internet, personal device use, and/or other technology uses may be revoked, as deemed appropriate by school administration, for any infringement of the Code of Conduct or Safe and Acceptable Use Procedure. Students or parents should report any perceived incidents of cyber-bullying, whether initiated at or away from school, to school administration. Any use of technology, whether personal or school-provided and whether done from school or any other location, which meets the definition of bullying as stated in the Safe and Accepting Schools Act, shall be subject to our school Progressive Discipline policy. 14



## **1. DDSB Owned Equipment and Infrastructure**

The school provides students with access to school-owned desktop computers, laptop computers, and tablet devices, all equipped with a suite of software and access to high-speed internet. All users of The Durham District School Board computing are required to know and abide by the DDSB Acceptable and Safe Use Procedure, which is available to read and download on our school website and will be reviewed with students at school.

Some expectations to emphasize with students include:

- I only use the computing and technology facilities as directed by their teachers.
- I follow the school rules and Code of Conduct when using technology
- I inform my teacher immediately if I find materials and sites that may be offensive to themselves or others
- I never use schools computing technology for Cyber-bullying, visiting unacceptable sites, and/or illegal activity.
- I maintain confidentiality of their password
- I do not go into another person's private files, or access the system with any other username besides the one provided them by the DDSB

## **2. Use of Personal Electronic Devices**

Personal electronic devices that are used inappropriately inside of schools during the normal school day are disruptive to the teaching and learning environment. The privacy and personal dignity of others could be violated by the inappropriate use of personal electronic devices to text message, post to social networks, and/or share digital media. In addition, communication through personal electronic devices during class time interferes with teaching and learning. Therefore, personal electronic devices are not ordinarily permitted for use during instructional time.

However, personal devices can also have instructional benefits, allowing students to access calculator and dictionary functions, conduct research, and practice skills. When the teacher has approved the use of specific personal technology at specific times for purposeful instruction, student-owned devices (such as tablets, netbooks, and smart phones) may be connected to the DDSB Guest wireless infrastructure. Teachers who choose to permit use of personal devices during instructional time will communicate this to students and parents, and parents will be asked to sign a form allowing their child to bring personal technology to school.

Computer, internet, personal device use, and/or other technology uses may be revoked, as deemed appropriate by school administration, for any infringement of the Code of Conduct, Safe and Acceptable Use Procedure, or Digital Passport.

The Durham District School Board has banned the use of laser pointers in the schools. Pringle Creek P.S. is not responsible for lost, stolen or damaged items. Student access to the internet is monitored and inappropriate use of the computers will result in the students being denied access to school computers. All students will sign a computer use contract prior to access to school computers. **The taking of photos, filming or recording, or the broadcasting of live audio and/or video, while at school or at a school related activity, is prohibited unless approved by the DDSB (or school), and/or where proper consents have been obtained, as may be appropriate.**

For more information on Safe Use of Technology procedures, please log on to:  
[http://ddsb.durham.edu.on.ca/pdf/parents\\_comm/Procedure3101AcceptableUse.PDF](http://ddsb.durham.edu.on.ca/pdf/parents_comm/Procedure3101AcceptableUse.PDF)

## **CHARACTER EDUCATION**

The Pringle Creek community strives to foster and embed Character Education into our school life on a daily basis through curriculum, community service and leadership opportunities. Each month we celebrate students who demonstrate strong character traits. The DDSB has identified 10 character attributes which are integral to teaching young people how to be productive and collegial members of our community. All teachers integrate these attributes into their programmes throughout the year. The traits are: ***Respect\*Responsibility\*Teamwork\*Perseverance\*Kindness\*Honesty\*Courage\*Empathy\*Optimism\*Integrity***

## **PROGRESSIVE DISCIPLINE**

Progressive Discipline is a system of discipline where consequences increase upon repeat occurrences. Students who do not comply with the school rules and expectations outlined in this Handbook and in the Code of Conduct (see Code of Conduct section) will receive support and correction in a fair and considerate manner.

Our school supports a proactive approach to discipline. Progressive discipline will be the underlying philosophical approach to determining consequences. It is our belief that students who experience logical and realistic consequences learn that they have positive control over their lives. Progressive discipline helps students to learn to make responsible decisions, solve problems independently, and leaves student dignity intact. Mitigating factors will be considered before determining consequences. Actions taken will depend on the circumstances of each individual case. Consequences will be flexible enough to accommodate varying levels of student maturity, and progressive enough to allow recurring or more serious offences to be treated more firmly.

When appropriate, Restorative Practice will be used within our Progressive Discipline system to promote positive changes in student behaviour. Restorative Practice uses specific questions to help determine what went wrong and to guide students towards solutions that can make things right and provide restoration to the victim of their behaviour. You can also use these questions at home when discussing issues with your children.

### When things go wrong....

1. What happened?
2. What were you thinking at the time?
3. What have you thought about since?
4. Who was affected and how?
5. What do you think you need to do to make things right?

### When someone has been harmed ...

1. What did you think when you realized what had happened?
2. What impact has this incident had on you and others?
3. What has been the hardest thing for you?
4. What do you think needs to happen to make things right?

The chart below shows the progressive steps that are used when student behaviour contravenes the Code of Conduct. Possible consequences that may be considered for inappropriate behaviour are listed.

## PROGRESSIVE DISCIPLINE: A BIAS-FREE APPROACH

K to 12 Prevention and Intervention Model




<p><b>Creating a Positive School Climate</b></p> <ul style="list-style-type: none"> <li>• Foster a safe, inclusive and accepting environment</li> <li>• Review Code of Conduct annually</li> <li>• Focus on Bullying Prevention and Intervention, Character Education and equitable, inclusive and culturally responsive initiatives</li> </ul>	<ul style="list-style-type: none"> <li>• Recognize and celebrate positive attributes/accomplishments</li> <li>• Utilize a restorative approach</li> <li>• Teach and model expectations and behaviours</li> </ul>
<p><b>Staff/Classroom Level</b></p> <ul style="list-style-type: none"> <li>• Focus on effective classroom management strategies, mindful of students' individual identities</li> <li>• Co-construct and communicate classroom expectations that align with the School Code of Conduct</li> <li>• Redirect inappropriate behaviour</li> <li>• Use Restorative Practice including Circles</li> <li>• Teach and support problem solving/conflict resolution strategies</li> <li>• Reflect upon/reward/reinforce improved behaviour</li> <li>• Ensure on-going communication with parents/guardians</li> </ul>	<ul style="list-style-type: none"> <li>• Provide a quiet area to work</li> <li>• Use consequences as an opportunity to improve behaviour</li> <li>• Develop Support and Responsibility Agreement (SRA) to transition student</li> <li>• Implement Behaviour Contracts with related, achievable goals</li> <li>• Consult with school team to create a plan to improve behaviour</li> <li>• Conference with students/parents/guardians and school team</li> </ul>
<p><b>Administrator/Student/Teacher/Parent - Interventions and Consequences</b></p>	
<ul style="list-style-type: none"> <li>• Interview student(s)</li> <li>• Review Code of Conduct and behaviour expectations</li> <li>• Communicate with parents/guardians</li> <li>• Refer to support staff and/or community agencies</li> <li>• Use appropriate strategies and consequences as learning opportunities:               <ul style="list-style-type: none"> <li>- Detentions</li> <li>- Reflection sheets</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Reparations</li> <li>- Restorative Practice with a culturally responsive lens</li> <li>- Support Responsibility Agreements (SRA)</li> <li>- Behaviour contracts</li> <li>- Suspensions/Expulsions (Refer to Procedure 5500: Code of Conduct and Discipline for Students)</li> </ul>
<p><b>Suspended Students</b></p> <ul style="list-style-type: none"> <li>• Please refer to Procedure 5500: Code of Conduct and Discipline for Students for a description of the process and reasons for suspension</li> <li>• School investigation determines suspension</li> <li>• Consider Mitigating/Other Factors and Human Rights Principles</li> <li>• Continue the academic program</li> <li>• Up to 10 days suspension – academic program established by school and provided to student</li> <li>• 11-20 day suspension – academic and non-academic program required</li> <li>• Develop a Student Action Plan</li> <li>• Develop a Transition Plan for a successful student return</li> </ul>	<p><b>Expelled Students</b></p> <ul style="list-style-type: none"> <li>• Please refer to Procedure 5500: Code of Conduct and Discipline for Students for a description of the process and reasons for expulsion</li> <li>• School investigation determines recommendation to expel</li> <li>• Consider Mitigating/Other Factors and Human Rights Principles</li> <li>• Trustee Panel decides on expulsion</li> <li>• Expelled student attends Return Ticket program</li> <li>• Written notice to parents/guardians provided</li> <li>• Develop a Transition Plan for a successful student return</li> </ul>

## EVALUATION & REPORTING

In May 2010, the Ministry of Education released the document entitled "Growing Success". This document sets policy and recommends practice in regard to assessing student work to inform teaching practice, evaluating student work and reporting on progress. The purpose of the "Growing Success" document is to promote fair, transparent, and equitable assessment, evaluation, and reporting practices in Ontario schools with the aim of maintaining high standards, improving student learning, and benefiting students, parents/guardians, and teachers in elementary and secondary schools. This will lead to more consistent assessment, evaluation and grading practices. Parents/Guardians and students will be issued one Progress Report and two Provincial Report Cards per school year. More information can be found on the Ministry of Education website at:

[www.edu.gov.on.ca](http://www.edu.gov.on.ca)

## EXTRA-CURRICULAR ACTIVITIES

Students may participate in Pringle Creek's rich extra-curricular program of school clubs, teams, bands, choirs and more! When students are representing Pringle Creek they are governed by our School Code of Conduct, regardless of whether they are on school property, at another school, or in the community. It is a privilege to represent Pringle Creek. Students may have this privilege revoked for behavior that contravenes the School Code of Conduct, or for failure to maintain their academic standing.

## ACADEMIC INTEGRITY

Cheating and plagiarism are serious concerns. Plagiarism is defined as the use or close imitation of language and thoughts of someone else without crediting the source in order to represent them as one's own original work. Using part or all of any other person's book, essay, magazine article, website, diagram or anything else in your school work without proper acknowledgement, is considered plagiarism. Students are expected to be honest. In the case of cheating or plagiarism, parents/guardians will be notified regarding the consequences determined.

## CODE OF CONDUCT

Our Code of Conduct is derived from the Ontario Standards of Behaviour and the Accepting Schools Act. The Code of Conduct is subject to change at any time, based on directions from the Ministry of Education or the Durham District School Board. It contains the following elements:

### 1. Respect, Civility and Responsible Citizenship

All school members (students, staff, visitors, parents), when engaged in school activities, **MUST**:

- demonstrate honesty and integrity;
- respect differences in people, their ideas and opinions;
- treat one another with dignity and respect at all times
- respect and treat others fairly and equitably and respect the rights of others;
- show proper care and regard for school property and the property of others;
- take appropriate measures to help those in need;
- respect persons who are in a position of authority;

### 2. Physical Safety

School members **MUST NOT**:

- be in possession of any weapon, use any object to threaten or intimidate another person, or cause injury to any person with an object;
- be in possession of, or under the influence of, or provide others with, alcohol or illegal drugs;
- engage in bullying, commit sexual or other assaults, inflict or encourage others to inflict bodily harm on another person.

### 3. Code of Conduct

Students and school community are expected to conduct themselves according to our school Code of Conduct:



**COOPERATION:** *Be a care giver!*

- Be a friend to others
- Play fairly and safely in the proper areas
- Solve problems peacefully, and seek staff assistance if needed
- If you have a conflict say “STOP” or ask an adult supervisor for help



**ATTITUDE:** *Be positive about yourself, others, and your school!*

- Be responsible
- Do your best in all that you do
- Encourage and help others
- Approach all situations with a growth mindset



**RESPECT:** *Show respect to all you encounter!*

- | YOURSELF  | OTHERS   | THE ENVIRONMENT  |
|---|--|--|
| <ul style="list-style-type: none"><li>• Dress appropriately</li><li>• Be reliable, on time and prepared for class</li><li>• Produce quality work</li><li>• Be responsible for what you say and do</li></ul> | <ul style="list-style-type: none"><li>• Be courteous and polite</li><li>• Treat others with dignity and respect</li><li>• Choose respectful language</li><li>• Follow the instructions of persons in authority</li></ul> | <ul style="list-style-type: none"><li>• Keep personal space, the classroom and yard clean</li><li>• Care for school resources (musical instruments, technology etc.)</li><li>• Contribute in a positive way to the learning environment</li><li>• Reduce, Reuse, Recycle</li></ul> |



**EXCELLENCE:** *Grasp the opportunity to excel at all that you do!*

- | ACADEMICS  | ATHLETICS   | ARTS                                      | SERVICE   |
|--|---|---|---|
| Do your best in reading, writing, math, science, social studies, the arts and physical education | Join athletic clubs, try out for a team, participate in intramurals | Join drama, dance, arts, band and more... | Be a school leader, join a leadership team, office, lunch, library helper or student mentor |

Pringle Creek P.S. - A Tradition of Excellence

**Routines, Expectations, Code of Conduct, Safe and Appropriate Use of Technology**

I have read and understand Pringle Creek P.S.'s routines, expectations, Code of Conduct and Safe and Appropriate Use of Technology.

Student Name \_\_\_\_\_ Signature \_\_\_\_\_

Parent Name \_\_\_\_\_ Signature \_\_\_\_\_

We ask families to review this Code of Conduct so that all parties are familiar with school expectations and procedures.

