



**Pringle Creek Public School
SCC Meeting Minutes**

Meeting Date: September 25, 2024

Location: In-person at Pringle Creek PS from 6:30pm – 8:03pm

Teachers & Staff: Marianne Kyriakopoulos (Principal – non-voting), Abeir Estwani (Vice-Principal – non-voting), Carole Harfst (Staff & non-voting), Tobi Williams-Glew (Staff & Non-voting)

Voting Members: Lauren Leggett, Victoria Thomson , Clarissa Livingstone, Sophia Durisko, Shavonne Shaw, Lisa Cotie, Amber Parkinson, Courtney Cook, Jade Biffen, Christina Tenn, Janice Adesso, Amani Azzam, Aimee Ryman, Shanay Smith, Prabhaa Desai

Non-Voting Members: Elizabeth Daniel, Nikeba Buckland, Kate Mills, Melissa Otte, Ashley Pitzschel, Mae Chiang, Sara Chawraba, Melinda Bell, Paul Gerditschke, Ankit Agarwal, Georgia Johnson Parker, Brittany Jossa

Meeting Minutes taken by Mallory McGrath (outgoing Secretary from 2023/2024)

Land Acknowledgement & Indigenous Inherent Human Rights - read by Mrs. Estwani	
Approval of Last Meeting Minutes – n/a	
What does the SCC Do?	<p>Support, Enhance, Advise, Seek Input and Plan!</p> <ul style="list-style-type: none"> - Works with parents, staff and the community - Raise funds for the school and community <p>Videos were watched that came in from the DDSB:</p> <ul style="list-style-type: none"> - Watch Parties - Speaker events will be provided by the DDSB for SCC members and their families - ProGrants – Parent reaching out grants are provided by the DDSB to engage with schools to provide and enhance children’s education. Up to \$5,000. Submit an application and you’ll hear back within 2 weeks. <p><u>Membership or Executive Roles</u></p> <p>Chairperson</p> <ul style="list-style-type: none"> - Calls SCC meetings - Prepares the agenda for the SCC meetings - Chairs SCC meetings

- Ensures that the minutes of the SCC meetings are recorded and maintained
- Participates in information and training programs
- Communicates with the school Principal and Board personnel on behalf of school council
- Ensures there is regular communication with the school community
- Presides at all meetings and has general supervision of the affairs of the council
- Works with the Principal in planning and directing the business of the council including monitoring committee progress
- Shares the agenda with school community prior to meeting (one week in advance is a reasonable time frame)
- Appoints temporary or standing committees (ad hoc) as needed, and serves in an ex-officio role on all committees
- Ensures annual report is completed and submitted to school Principal
- Facilitates resolution of conflict

Co-Chair or Vice-Chair

- Exercises all functions in the absence of the Chairperson
- Assists the Chairperson as needed
- Assumes other duties and responsibilities as assigned by the council

Secretary

- Keeps full and accurate accounts of the proceedings and transactions of all meetings of the council
- Keeps accurate notes and minutes of all meetings and files them with the school administration for a period of up to four years
- Prepares any official correspondence that the Chairperson may request
- Maintains a “Council File” containing copies of all minutes, council plans and progress reports, any council related information from the Ministry or Board, and a current copy of the by-laws

Treasurer

- Ensures that accurate accounts, receipts, disbursements, and monthly reporting is maintained
- Develops any budget proposals necessary for the operation of the SCC
- Reviews monthly transaction records for SCC funds held by the school in the Non-Board funds account (i.e., School Generated Accounts)
- Completes deposit slips for funds received and provides to school secretary to deposit
- Signed SCC Cheque Requisition Form
- Provides the financial reports at SCC meetings
- Prepares a financial statement that is included in the annual report for the Board that shows all transactions from September 1 to August 31.

Voting Members and Non-voting Members

- Provide informed advice to the Board on matters related to student achievement and Board accountability to parents
- Provide informed advice to the school principal on matters related to student achievement and school accountability to parents

	<ul style="list-style-type: none"> - Maintain a school-wide perspective on issues - Participate in council meetings - Participate in information and training programs - Act as a link between the SCC and the community - Encourage the participation of all parents within the school community - Sit on other committees that may be established by the council - Initiate an agenda item through Chair/Co-chair - Seek information in an open and non-threatening manner - Give information that contributes to the knowledge and decision-making process - Offer opinions as opinions, not as facts - Elaborate on another's contribution - Observes council's code of ethics and established by-laws <p>SCC meeting dates for the 2024/2025 school year: November 13 January 15 February 26 April 23 May 21 June (Social, TBD)</p>
Treasurer's Report	<p>Spoken to by Shavonne Shaw & MK</p> <ul style="list-style-type: none"> - In a surplus of approx. \$12,000 - \$10,000 is being given to admin to purchased outdoor seating at the front of the school – likely a combination of benches and picnic tables for the grade 7 & 8s - We make a lot of money off popcorn - We give \$50 to each teacher to use – if they don't use it by December 31st, they don't get access to it - Teachers make requests and we vote to give them the money they ask for (aka. Battle of the Books) - Benevolent fund – supports families in need - Grade 8 grad □ we typically give money to that approx. \$1,500 (fund the plaques that the students are given) - We pay for Kindergarten celebration of learning - We contributed to the musical last year (another one is coming this year!!!) <p>A formal report will be provided at the next SCC meeting.</p>
Dissolve the SCC of 2023-2024	<p>MOTION: Dissolve the SCC from the 2023/2024 school year</p> <p>Lisa Cote (first) and Amber Parkinson (second)</p>
Principal and Teacher's Report	<p><u>People</u></p> <p>Staffing</p> <ul style="list-style-type: none"> ● new staff, hiring is complete ● Ms. Katerincic ● Ms. Bellio Grade 3

- Ms. Coughlin - Grade 2
- Ms. Dennis-Persaud - Grade 4-5 Gifted
- Mr. Escle - Grade 6-7 gifted
- Ms. Winkler - Grade 5
- Ms. Blair - Grade 4
- Mr. Campbell SSP
- Mr. Maskarine - Grades 1-6 music
- Ms. Russell - primary coverage in the afternoon

Program

- Meet the Family Night on September 18, w/ book fair and ice cream truck were successful (Ice cream truck will be donating to the SCC – so nice!!)
- continuing with CCPI - SERT attending session next week
- New Language Curriculum - team from school is being established - new screener for K-2 - Acadience, new Literacy specialist will assist
- Grade 4-8 Ed Perfect Math software
- Primary Resource Teacher is helping students with Self Reg and Mental Health and Well-being
- DDSB providing three days of release time for school learning/improvement planning
- Continuing with the work of the Three Policies - Anti-Oppression, Indigenous Ed and Safe and Respectable Workplace - Big 3 Team is in the process of being established
- Caribou Math Contests were purchased again for students grade 2 and up □ gifted kids and grades 2 and 3 who are looking for a fun challenge!
- Athletics - Cross Country, Flag Football, Intermediate Volleyball, co-ed soccer
- Trips: Heber Downs (Intermediate), Water Festival (Grade 4)
- Photo Day - THIS WEEK Thursday and Friday - ensemble class photos are back!
- September 30 - Orange Shirt Day
- October 4th - Terry Fox Run
- Lunch ‘n’ Learn (organized by Mrs. Estwani) □ Canva Workshop for staff
- Well-Being & Mental Health remains a big focus for the staff and students

Place

- office renovation: air conditioning to be installed in office
- 2 new portables! 5 total!
- furniture ordered 4-6 weeks lead time
- quote in progress for outdoor furniture for intermediates at the front of the school - funds for last year’s SCC
- new free concrete bunker just delivered in lieu of a new shed outside rooms!

**2024/2025
Elections**

New executive members were all acclaimed into their positions.

Lauren Leggett – Chair
 Sophia Durisko – Vice-Chair
 Shanay Smith - Secretary

	Shavonne Shaw - Treasurer
Lunches & Popcorn	<p>Popcorn – spoken to by Kate Mills</p> <ul style="list-style-type: none"> - started today and was a huge success! sold 383 bags - Selling for \$2.50 per bag - Went up to \$3 last year and saw a large decline in sales - Decided to go to \$2.50 for this year - They make approx. \$0.95 per bag - October 30th next date - January 29th but then skip February and then back in on Frist Wednesday of every month after that - Volunteers needed – need to be able to stay longer as you need to count the money <p>Lunches – spoken to by Tobi Williams-Glew</p> <ul style="list-style-type: none"> - Lots of options to choose from! Be sure to create or log into your Healthy Hunger account and take a look at what we have available - If you child is sick, you have 5 days prior to cancel an order. If they are sick on that day, it is up to you to call the restaurant directly to cancel. Or it gets delivered to the school and given to another kid who maybe forgot their lunch or kept in the freezer for later on. - We need volunteers!!! Use our Fundraising Volunteer Signup Sheet to help with pizza lunches, catered lunches, and popcorn days. - Students run the food to the classrooms; students come down at 11:40am ish to take the food to the classrooms
New Business	<p>MK wants to meet with the new Executive to iron out the dates for the meetings this year.</p> <p>Volunteer of Distinction Award is on October 16th; if you want to attend to see Tracee accept the award, then please message MK and she will give you details. Held at the Board Office and it is in the evening.</p>
Teacher Requests	<p>As they come in, they will come to the Executive and if it is under \$500, then the Executive can vote on their own. If it is for over \$500, then it must come to the full SCC for voting at a meeting.</p>
Other Business	<p>Mr. Stav has a fundraising plan – more to come on that.</p> <p>Bring ideas for fundraising to the next meeting!</p> <p>Spirit Wear links has been sent out over email and on social media. You order on your own. Once the school goes over \$1,000 in sales they give 10% back and that money is going to the music program.</p>
Business for Next Meeting	<p>Parking & Stop Sign outside of school</p> <p>Fundraising ideas</p>
<p>NEXT MEETING IS WEDNESDAY NOVEMBER 13, 2024 @ 6:30PM IN THE SCHOOL LIBRARY.</p> <p>SEE YOU THEN!</p>	